

# ***SAFELY HOME, FAMILIES FIRST***

## **Regional Service Council Minutes**

### **Region #16 Meeting**

**Date:** April 27, 2017  
**Time:** 12:00 Noon  
**Location of Meeting:** Vincennes University, Ft. Branch, Indiana  
**Meeting Chair:** Regional Manager Melanie Flory  
**Meeting Secretary:** LaJean Gentry  
**Call to Order:** 12:00 Noon CDT  
**Roll Call:** Quorum 6 of 12 Voting Members Present

#### **Voting Members Present**

Margaret Angel  
Aaron Simpson  
Shirley Starks  
Trisha Howard  
Melanie Flory  
Sue Knopf

#### **Phone Present   Absent with Regret**

#### **Absent**

Judge Brett Niemeier  
Judge Joseph Verkamp  
Judge Robert R. Aylsworth  
Dirk Carnahan  
Libby Treado  
Sarah Gough

#### **Others in Attendance**

Lori Reinhart  
Melanie Reising  
Kathryn Kornblum-Zelle  
Christina Wicks  
Trina Russell  
Gwen Girten  
Dewayne Outlaw  
Diane Braun  
Renate Stephens  
Jackie Foley  
Brooke Wayne  
Nick Miller  
Samantha Freeman  
Gini Combs  
Michael Singleton  
Natalie Kassenbrock  
Nicole Schultz  
Angie Phillips  
Jadyn Coomer  
Kathy Seymour

## **Welcome**

Regional Manager Melanie Flory welcomed everyone to the meeting, and introductions were made.

## **Approval of minutes from last meeting on February 13, 2017:**

As read   X  

As corrected       

Minutes of the February 13, 2017 RSC meeting had previously been e-mailed. Shirley Starks made motion to approve the Minutes; Aaron Simpson seconded that motion. Motion carried by unanimous vote of voting members present.

## **Program/Committee Reports:**

**Community Partners Report** – Natalie Kassenbrock – Natalie noted reports continue to be posted to the IHBS website. Natalie related a success story of a family referred by DCS consisting of a single mother and two children that called Community Partners. The children were ages two and one, and the mother was also seven months pregnant. The mother was linked to resources for pre-natal care, resources for food, diapers and household needs, and participated in the Safe Sleep Program prior to her third child being born. Community Partners helped put in support systems for the mother to utilize.

Fifty-eight cribs have been distributed through the Safe Sleep Program since 1/1/17.

April is Child Abuse Prevention Month, and Natalie related they have participated in several activities throughout the region and promoted the Kids First Trust Fund license plates as well. In April, Community Partners celebrated its ten year anniversary at an event held in Indianapolis.

Families currently serviced are at 137 with 81 referrals received in February and 74 referrals received in March. The Referrals Received report shows that during this fiscal year 642 families have been serviced. The reports do show a breakdown of where those referrals came from by county, including self-referrals. As an example, Gibson made 9 referrals in March, and one self-referral was received from a family who reported learning about Community Partners through their child's school.

Current budget figures run through March 31<sup>st</sup> with the target percentage for March at 74%. The actual figure was 73.8%, so they are on target with the budget.

## **Region 16 Data Management Reports:**

**Practice Update:** -- Trina Russell – Trina reported 322 CFTM's were held throughout the month of March. When looking at county figures it is important to note the percentage of staff who are trained to facilitate those meetings as that will impact the numbers of meetings held depending on how many staff members are trained. CFTM's held during the assessment phase amounted to 84, and the number of cases teamed was 270. Formal supports amounted to 529, and informal supports amounted to 326.

The regional peer coach meeting will be held on May 15<sup>th</sup> in Vanderburgh County. Darcy Durbin will be doing some in-services with the individual counties. At this time they will be breaking up into more county specific topics where she will address each county with some of the challenges in the teaming

process. In Warrick they will be working to ensure they are getting engagement from both parents through teaming and discussing the differences between case plans and CFTM's and how they can work together. Warrick and Vanderburgh have their meetings scheduled, and other counties are in discussions regarding scheduling times. The CFTM process is part of the foundation of what DCS does, and the region will continue to work on opportunities for growth relating to that process.

**Foster Care:** -- Sam Freeman – Sam reported 34 foster homes have been licensed so far this year with each member of the FC team individually working to license three homes per month. During the first three months of the year, 84 inquiries were received from families interested in becoming licensed homes. Placements for January through March are 226. The relative care workers work very hard to help FCM's find relative homes. Thirty-one kids have been moved from foster care to relative care in the first three months of 2017. The FC team has one new FCM starting next week to fill a vacancy. May is National Foster Care month, and this year the foster parent retention event will be held May 20<sup>th</sup> at the zoo. There are currently about 200 children and foster parents signed up to attend.

**QSR:** -- Shirley Starks – The PIP resulting from the federal review and QSR is still under development and will roll out soon. Father engagement and insuring that workers get out timely to assess safety of children are anticipated from those review results. Older youth services are now routinely being reviewed. Those involved with older youth services will be involved in those reviews.

**PRT:** -- Lori Reinhart – The next PRT will be held on May 16<sup>th</sup> and 17<sup>th</sup> at VU in Ft. Branch. Six cases have been identified and those are being prepared for presentation. The PRT following that will be held the end of August.

**Budget Report:** -- Debbie Dailey – Debbie was unable to attend today's meeting.

**Services and RFP's:** -- Gwen Girten -- Gwen informed providers that if they see their contract is pending in KidTraks that means they are working on extending that contract for the next service year. It is hoped that all will be ready to go by 7/1/17.

There has been a change in the drug screen panel. Bath salts have been removed from Redwood and Forensic Fluids, and Fentanyl has been added. Those bath salts can be added back in as a special request for each drug screen.

Central Office is starting to talk about the next biennial plan (We are halfway through the current biennial plan.) and working on what that will look like for the coming year. The plan is not due until next year but the planning process has started.

There will not be any RFP's until the contracts are under control; however, some may open up in the summer regionally, not statewide. Gini asked if there was any idea about needs for proposals for Region 16. Gwen stated from her observations from the field batterers intervention programs are a statewide need. There are also no contracted providers in this area for assessments, specifically bonding assessments. There will need to be discussion as a group when the go ahead is received to open RFP's for what is needed. It was noted there are needs for Spanish speaking therapists as well. Gwen stated they are looking for a Spanish speaking therapist. Melanie asked about transportation. There is a service coordinator working on developing a service standard for transportation. She is contacting other states

and looking at their transportation. They are also looking at existing systems and how they could be utilized. It was noted that one area is using Uber.

Gwen did mention that it didn't sound like the pilot for the mentoring program in Region 10 is going very well at this time. They are working with a specific provider to match up so many kids in Probation and DCS, but it doesn't seem that it is going as smoothly as they want it to.

**Unfinished Business**

No unfinished business noted.

**New Business**

No new business.

**Public Testimony/Announcements**

Melanie opened the floor for program or service updates. Gini encouraged everyone to attend the Systems of Care Conference in Indianapolis at the Marriott East on June 20<sup>th</sup>. They have the wraparound coordinators attending on the 19<sup>th</sup>. This conference had 500 participants last year and they anticipate 600 this year with vendors from all over the state at the conference. Gini noted it was a great opportunity to network and find out what is new, etc. Gini will send Melanie the link and she will distribute that information.

FACES is having their fifth annual Family Fun Day event on May 6th at the YMCA. It is free and sponsored by several agencies in Vanderburgh County to educate caregivers and children on mental health services in the community. It is a great opportunity for foster care providers to get education on what is available in the community. Flyers were distributed.

Redwood shared stats from a compliance standpoint for drug testing for the region (not yet broken down by county). Call in compliance where clients call in daily to see if they have a drug test that day is running at about 40%, which is down just a little bit from 45% in October, 2016. It is still much higher than the state average and higher than most regions within the state. The region was complimented on that, and it was noted that FCM's are clearly making that a priority. Collection compliance is about 48%, also much higher than the state average and down from about 53% in October. Melanie noted that was good information to know.

**Next Meeting Date, Location and Time:** As there was no further business, the meeting was adjourned. The next meeting is scheduled for July 27, 2017, at 12:00 noon CDT at the VU campus in Ft. Branch, IN.

Signatures:

Secretary \_\_\_\_\_

Chair \_\_\_\_\_

Date \_\_\_\_\_

Date \_\_\_\_\_

Approved: \_\_\_\_\_ (Secretary's initials)

Date: \_\_\_\_\_



**Regional Service Council    Region 16 Motion Chart**  
**Date: February 13, 2017**  
**Chair:    Regional Manager Melanie Flory**

Motion	Discussion	Action	Person Responsible
1.    Approve February 13, 2017 RSC Minutes	None	Adopted	Motion by Shirley Starks Seconded by Aaron Simpson All voting members present.
2.	None	Adopted –	Motion by Seconded by All voting members present.
3.		Adopted –	

Vote count must be recorded in the minutes.